

# Resources & Performance Scrutiny Board

## Resources & Performance Scrutiny Board Work Programme 2012/13

4 September 2012

### Report of Head of Law and Governance

#### PURPOSE OF REPORT

This report presents the Resources and Performance Scrutiny Board work programme 2012/13 for consideration.

This report is public

#### Recommendations

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The Resources and Performance Scrutiny Board is recommended:

- (1) To consider the Resources & Performance Scrutiny Board work programme 2012/13 as set out at Appendix 1 of the attached report.

#### Details

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##### **1 Resources and Performance Scrutiny Board Work Programme 2012/13**

- 1.1 The Resources and Performance Scrutiny Board Work Programme 2012/13 is attached at appendix 1.
- 1.2 Each future agenda item includes an overview of the item and reason for consideration by the Board.

##### **Work Programme Items**

- 1.3 The attached work programme only refers to budget scrutiny 2013/14 items that will be considered at formal Resources and Performance Scrutiny Board. The full proposed timetable for the budget scrutiny 2013/14 process is included as part of the previous agenda item. Members will wish to note the September and December meetings of

the Finance Scrutiny Working Group and Performance Scrutiny Working Group will be used for budget scrutiny work.

- 1.4 Board Members may wish to suggest other items for inclusion on the work programme during 2012/13. Members are reminded that in considering the suggestions for the work programme and prioritising topics, it is important to consider the resources available to support the work and the timescales. The Board should also reflect on the demands that scrutiny reviews place on the resources in the individual service areas.
- 1.5 The Board will also wish to consider the priority checklist. The current, informal criteria applied to all suggestions for a scrutiny review are that it must:
- be of concern to a group of people living within the Cherwell District;
  - relate to a service, event or issue in which the Council has a significant stake or over which the Council has an influence;
  - not be an issue which scrutiny has considered during the last 12 months;
  - not relate to an individual service complaint;
  - not relate to an individual planning or licensing application.

## 2 Future Meetings Schedule

<b>Resources &amp; Performance Scrutiny Board</b>	16 October 2012, 6.30pm 20 November 2012, 6.30pm 15 January 2013, 6.30pm 5 March 2013, 6.30pm 16 April 2013, 6.30pm
<b>Finance Scrutiny Working Group</b>	18 September 2012, 6.30pm 4 December 2012, 6.30pm 19 February 2013, 6.30pm
<b>Performance Scrutiny Working Group</b>	25 September 2012, 6.30pm 1 December 2012, 6.30pm 26 February 2013, 6.30pm
<b>Overview and Scrutiny Committee</b>	11 September 2012, 6.30pm 9 October 2012, 6.30pm 27 November 2012, 6.30pm 22 January 2013, 6.30pm 12 March 2013, 6.30pm 23 April 2013, 6.30pm

## Implications

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- Financial:** There are no financial implications arising directly from this report. The report of the individual scrutiny reviews will address any specific financial issues.  
Comments checked by Sarah Best, Service Accountant, 01295 221982
- Legal:** There are no legal implications arising directly from this report. The report of the individual scrutiny reviews will address any specific financial issues.  
Comments checked by Paul Manning, Solicitor Advocate 01295 221691
- Risk Management:** If too many items are included on the work programme there is a risk that scrutiny agendas become overloaded. This undermines effective scrutiny because Members are unable to concentrate on the key issues and officer resources are over-stretched. It may be necessary to hold further meetings during the year if the risk of not achieving the work programme becomes apparent. The report of the individual scrutiny reviews will address any specific risk issues.  
Comments checked by James Doble, Democratic and Elections Manager, 01295 221587

## Wards Affected

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Each scrutiny review will identify the wards affected

## Corporate Plan Themes

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Each scrutiny review will identify the relevant corporate plan themes

## Document Information

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Appendix No	Title
Appendix 1	Resources and Performance Scrutiny Board Work Programme 2012/13
<b>Background Papers</b>	
None	
<b>Report Author</b>	Natasha Clark, Team Leader, Democratic & Elections
<b>Contact Information</b>	01295 221589 natasha.clark@cherwellandsouthnorthants.gov.uk